

# Nokia Health & Safety Recognition Awards 2024 (Template)

**Supplier Name:**

<Insert supplier company name>

**Project Name:**

<Insert the application title>

**Team Leader:**

<Add first name, last name, email address and mobile number>

**Team Members:**

<List email addresses of the project team members with semicolon in between>



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# Executive Summary

<Application title>

Include in the summary the following:

1. Brief description of the approach (starting point, targeted results, scope, etc.)
2. Brief description of the execution (what was done, how it was done, utilization of risk mitigation tools and methods)
3. Brief description of achievements (were targets reached/exceeded, what were the business benefits, especially the health and safety related business benefits (what was the financial impact, its significance/scale)
4. Potential scalability
5. Differentiation / business benefits / WOW effect of the project

# Approach

<Application title>

Include in the Approach the following:

1. Describe the needs of the stakeholders / Nokia and how they were built into the project
2. Describe the As-Is and To-Be analysis, business case and framework (e.g. baseline definition, SMART targets, assumptions made, calculations)
3. Describe the setup of the project (milestones, resourcing, timing, assigned roles & responsibilities, rationale, etc.)
4. Describe the risk management set-up (risks identified, mitigation actions, etc.)
5. Describe the effectiveness and innovativeness of the approach

# Execution

<Application title>

Include in the Execution the following:

1. Explain how the project's progress was measured against the baseline and milestones. Describe how the outcome exceeded stakeholder / Nokia expectations and related targets.
2. Describe how risk management was performed throughout the project
3. Describe how Nokia / other stakeholder interfaces were managed during the project (communication, escalation path, feedback loop, etc.)
4. Describe how the project team worked together (e.g. empowerment)

# Achievements

<Application title>

Include in the Achievements the following:

1. Business / Nokia / stakeholder / health and safety related benefits and financial impact, possible saving (€), prevented risks of harm happening
2. The differentiation / innovation / WOW effect of the project
3. New business opportunities, solutions for reducing risks, corporate responsibility aspects
4. Describe the used metrics and trends

# Best practice and reuse potential

<Application title>

Include in the Best practices and reuse potential the following:

1. Describe if your best practices is scalable.
2. Describe what is the reuse potential.
3. Are your best practices already being implemented?

In case your application is short-listed, how could we best utilise it?

- What is the key learning
- What made your application different to the others
- Which team(s) could use it
- What would be required to implemented it elsewhere (e.g. prerequisites, dependencies, investments needed)

# Photos / Videos

Upload presentation, photos or videos of your team, project, or any other relevant materials.

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